Notice of Tenancy Termination

I / We ……………………………………………………………………

hereby give notice of my /our intention to terminate the tenancy of:-

……………………………………………………………………………… ………. Postcode: ………………….

 I give four weeks notice

Please provide the reason/s for leaving (This information shall be treated in confidence) Please tick box

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Lodging – moved in with family/others |  | Moving to private rented accommodation |  | Unable to afford rent / running costs |  | Moving into hostel/hospital |  | Moving to non-Wolverhampton Hostel |  |
| Moved to residential care |  | Bought a property |  | Prison |  | Moving to RSL (Housing Association) |  | Moving to other Social Housing Organisation |  |

Have any disabled adaptations been carried out to this property? Yes / No. Please tick box

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Stair Lift  |  | Vertical Lift  |  | Level Access Shower Up |  | Level Access Shower Down |  |
| Shower Room Extension |  | Widen Doorways |  | Low Level Kitchen |  | Ground Floor Bedroom Extension |  |

|  |  |  |  |
| --- | --- | --- | --- |
| How many bedrooms within this property? |  | Does the property have two separate living rooms on the ground floor (excluding kitchen)? | Yes / No |

Utilities supplier/s: Gas: ................................. …... Electric: .....................................................................

The Tenancy will end 12 noon on Monday (insert date)……..…………………………… This date must

be the first Monday after the end of 28 days from the date that the notice is received by

Wolverhampton Homes (or in the case of a garage 7 days.)

I / We understand that I am / we are jointly and severally liable for any arrears of rent in respect of the above property until the date on which the tenancy expires.

I / We understand that all keys must be posted into the letterbox at Wolverhampton Homes Wednesfield office in Alfred Squire Road by 12 noon on the day the tenancy expires

I / We understand that I/ We must give vacant possession of the property and leave the property in a satisfactory condition. The property must be clean and in good state of repair with any unauthorised alterations corrected, ensure the property/loft/garden/outbuildings are cleared of all furniture, personal possessions and rubbish when property is vacated otherwise there may be recharges made for remedial / removal work. Any items remaining in the Property are likely to be removed and disposed of.

All correspondence should be forwarded to the new address:-

………………..…………………..............……………………….. ……………. Postcode: ..............................

Contact telephone:……………………………….. Email address: ………………………………...................

Signed: ……………………….…Print Name…………………………………..Date: …………………………....

Signed: ………………………....Print Name …………………………………. Date: …………………………….

**Wolverhampton Homes operate Choice Based Lettings and upon receipt of this notice, Wolverhampton Homes, on behalf of Wolverhampton City Council, may advertise the property on Homes in the City.**

Checked by ................................................ (Tenancy Manager) Date…………………………………….